

**Regular Session Minutes – Selectmen’s Meeting
Selectmen’s Meeting Room, Town Hall
Monday, October 5, 2015, 7:30 p.m.**

PRESENT: Mark Siegenthaler, Chair; Caroline Fedele;
William S. Moonan; Margot Fleischman and Town Manager Richard T.
Reed, Michael A. Rosenberg arrived at 7:36 p.m.

ALSO PRESENT: Cultural Council candidates Kelly Dadah and Charles Lipson;
Transportation Advisory Committee candidates Legna Marinez and Stacy
Chandler; Finance Director Victor Garofalo; Public Works Director Roy
Sorenson; Facilities Director Taissir Alani; Superintendent of Schools
Jonathan Sills; Ben Thomas, Finance Committee; Historic Preservation
Commission member Don Corey; Robin Steele, Community Preservation
Committee; Press Representative Mary McBride; Press Representative
Meredith McCulloch; Ken Hill, Bedford TV

Chair Siegenthaler called the meeting to order at 7:30 p.m.

**16-63 Committee Appointment Interview – Cultural Council and Community
Preservation Committee**

Kelly Dadah and Charles Lipson were interviewed as candidates for the Cultural Council members. As the Selectmen liaison to the Cultural Council, Ms. Fedele explained the purpose of the committee as to support local public projects through re-granting of annual allocation Mass Cultural Council funds. Ms. Fedele also noted that she will recuse herself from voting because her mother, Roberta Ennis, is also a candidate.

Chair Siegenthaler inquired as to why the candidates were interested in holding this position. Ms. Dadah responded that she has been a resident of Bedford for four years and is interested in ensuring a variety of Town programs. Mr. Lipson highlighted that he has been active in a variety of town programs, most notable the Council on Aging. He further stated that he is eager to participate in the community in this field. Mr. Moonan asked if either candidate had attended a Cultural Council meeting. Mr. Lipson stated that he had and is interested in evaluating several proposals. Ms. Dadah replied that she had not attended. Ms. Fleischman inquired if the candidates were familiar with any of the present projects. Mr. Lipson cited several projects he is eager to evaluate. Ms. Dadah stated that she wants to foster having more local artists active in the community. Mr. Moonan stated that the Town is looking to create a cultural district, and this project will include applying for grant opportunities. He hopes that the Cultural Council will be active in this pursuit.

Chair Siegenthaler explained the Open Meeting Law, the Conflict of Interest Law, and the Rules of Civil Discourse. He also encouraged the candidates to consider taking on leadership roles as chair in the future. As Ms. Dadah is also interviewing for the Community Preservation Committee, Chair Siegenthaler thanked Mr. Lipson for his time. Another candidate will be interviewed for this position at a later time.

Ms. Dadah was also interviewed for the Community Preservation Committee. Ms. Fleischman explained that this committee supervises Community Preservation funds, reviews proposals and makes recommendations at Town meetings. Chair Siegenthaler asked for the candidate's interest in the committee. Ms. Dadah states that she attended the last CPC meeting and was struck by how the committee balanced open spaces with public demands. She was interested in preserving the natural beauty of Bedford. Mr. Moonan explained that many funds were tied up in bonding. He asked what the candidate feels about the use of bonding versus directly paying from the funds. Ms. Dadah highlighted the interest of the Town and that each method depended on the particular situation. Mr. Rosenberg asked if there was anything the candidate would add to the Town. The candidate offered that improvements could be made to Springs Brook Park to make it a destination spot. Mr. Moonan asked if the candidate had any preference between the two committees that she has interviewed for this evening. Ms. Dadah stated that she wishes to devote her time to the Town and is happy to serve whichever has the greatest need and where her talents would be best served.

Chair Siegenthaler reiterated the Open Meeting Law, the Conflict of Interest Law, and the Rules of Civil Discourse. Chair Siegenthaler thanked Ms. Dadah for her time. Another candidate will be interviewed for this position at a later time.

16-64 Committee Appointment Interviews – Transportation Advisory Committee and Energy Task Force

Legna Marinez and Stacy Chandler were interviewed as candidates for the Transportation Advisory Committee. Ms. Fleischman explained that the committee addresses transportation tasks in Town. It makes recommendations to the Selectmen about public transit, pedestrian transit, and infrastructure. Chair Siegenthaler asked for more information about the candidates. Ms. Marinez states that she has been a resident of Bedford since 2009. She is an engineer with energy experience in the oil industry, where she applied her team leadership skills. She has also been active in transportation and community events. Ms. Chandler has been a resident since 2006 and is getting involved in local transportation as her children are growing up in the area. She is a licensed social worker and is looking to become more committed in the Town. Mr. Rosenberg asked Ms. Marienz if her residential area shaped her ideas on transportation as it has recently seen improvements in the area. Ms. Marienz stated that she wanted to learn more about the developments and similar ways to help the community. Ms. Fleischman asked if the candidates were familiar with the Pedestrian Master Plan. Ms. Chandler had been to several meetings and had participated in the initial planning round. Ms. Marienez stated that she wanted to participate as she found it very interesting.

Chair Siegenthaler briefly referenced his previous explanation on Open Meeting Law, the Conflict of Interest Law, and the Rules of Civil Discourse.

Ms. Marinez also was also interviews as a candidate for the Energy Task Force. Ms. Fleischman also introduced the basic roles of the Energy Task Force in decreasing the level of Municipal Energy Consumption. It is in the process of creating a new energy policy to allow departments to be more energy efficient. Chair Siegenthaler asked if Ms. Marienz had a preference between the

Transportation Committee or the Energy Task Force. Ms. Marienz stated that she is able to participate in either committee. Chair Siegenthaler clarified that these are one year terms ending in June 2016. Ms. Fleischman offered that another individual expressed interest in applying for the position in Energy Task force. Ms. Fedele noted that the application dates are important, and this has been a long process which is usually avoided.

Mr. Rosenberg moved that the Selectmen appoint Ms. Marinez to the Energy Task Force for a term expiring June 30, 2016. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

Ms. Fleischman moved to appoint Stacy Chandler to the Transportation Advisory Committee for term ending June 30, 2016. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

16-65 Sewer Rate Relief Fund Grant Application

Finance Director Victor Garofalo presented an application for the Sewer Rate Relief Fund Grant. Mr. Garofalo stated that the Town had never applied for a sewer rate relief as this is the first eligible project to be considered. The state has appropriated \$1.1 million dollars to the Sewer Rate Relief Fund. The state will be awarding funds based on eligible Sewer debt service, and the calculation is 20% of that amount. The Town has \$148,000 of existing debt service that is eligible, and we will be applying for 20% of this amount as a reimbursement. Application is October 23rd. Mr. Garofalo asked for the Selectmen's signature to apply for this program and any money received for this will go into the sewer fund. Chair Siegenthaler asked if this could be applied annually. Mr. Garofalo affirmed this. He also clarified that this relief fund is applied to the amount the Town has spent on the project per fiscal year.

Ms. Fleischman made a motion to approve to the application for Sewer Rate Relief Fund Grant. Mr. Moonan seconded the motion.

The motion passes 5-0-0.

16-66 Vehicle Purchases All-Wheel Drive Four Door Utility – Colonial Ford, Plymouth, MA

Public Works Director Roy Sorensen presented a contract to purchase an All-Wheel Drive Four Door Utility vehicle as a replacement. This will be an unmarked vehicle for the Police Department. This purchase had been put up to bid and Mr. Sorensen is respectfully asking the bid to be awarded to Colonial Ford. Ms. Fleischman asked if this vehicle will be a candidate for anti-idling technology. Mr. Sorensen will be having a meeting with Police Chief Bongiorno and Facilities Director Taissir Alani regarding its candidacy. Mr. Moonan asked Mr. Sorensen to clarify which vehicle model will be purchased. Mr. Sorensen replied that the vehicle is a P6 Unmarked Sedan with an estimated 8,000 miles. Town Manager Richard Reed clarified that the Town is not electing the option to trade in a vehicle.

Mr. Moonan made a motion to approve the purchase of one (1) All-Wheel Drive Four Door Utility to Colonial Ford, 147 Samoset Street, Plymouth, MA 02360 at the bid price of \$30,827.00. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

**16-67 Call of Annual Town Caucus
 January 5, 2016**

Chair Siegenthaler observed that in previous years, the Town had made a shift so the caucus was not in the week following New Year's Day. He was under the impression that the caucus would take place the following week after New Year's Day. Mr. Reed advised that it was not necessary to act on this topic this night as it can be discussed at the next meeting while more information is gathered. Ms. Fedele offered that last year, the caucus was held on January 6th. Ms. Fleischman asked if Chair Siegenthaler proposed to move the event to the 12th of January. Mr. Reed once again suggested that the Selectmen delay action on this item until the next Selectmen's meeting. Mr. Rosenberg requested that if the caucus be moved to the large instruction room in the Middle School.

**16-68 Exercise of Depot Lease Options
 Scott Cahaly – Depot Unit #4**

Facilities Director Taissir Alani and Scott Cahaly addressed the Selectmen concerning a recommendation to exercise the option to renew Mr. Cahaly's lease of Unit #4 in the Depot Building. There are 15 months left on the present lease. Ms. Fleishman asked how Mr. Cahaly was enjoying the space. Mr. Cahaly expressed great enthusiasm for the location and that he is enjoying giving art classes in the space. Mr. Moonan asked if there were any issues with parking. Mr. Cahaly said there were no problems with parking near the space.

Mr. Moonan moved that the Selectmen exercise the option to renew the lease to Scott, Cahaly for the period ending December 31, 2016 for Unit #4 in the Depot building. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

**16-69 November 2, 2015 Special Town Meeting Warrant
 Article Review and Warrant Approval**

Article 7 – Proposed Amendment to the FY2016 Capital Project Plan

Mr. Reed noted that the previously labeled School Building Feasibility Study was narrowed to the Lane School Feasibility Study and Design. Superintendent Sills spoke to the Board of Selectmen on this change, stating that the Lane school has been selected as a priority in this project. This was done to prevent the need to purchase modulars. He hopes to appropriate the previous funds to the Lane School for a feasibility study and schematic design. Mr. Moonan commented that he believed if the Town begins a project independently; the MSBA will not fund the program after it has begun.

Mr. Rosenberg made a motion to recommend approval of approve Article 7 - Proposed Amendment to the FY2016 Capital Project Plan. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Article 9 – Amend FY 2016 Community Preservation Budget

Community Preservation Committee Chair Robin Steele addressed the Selectmen. She explained the changes made to the budget because of a lower state match than originally expected. Mr. Rosenberg inquired as to why there was a decrease in the State matching. Ms. Steele expressed that it was due to more cities and town pursuing this match. Ms. Fleischman also commented on last year's state surplus.

Mr. Rosenberg made the motion to recommend approval of Article 9 - Amend FY 2016 Community Preservation Budget. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Article 8- Community Preservation Surcharge Effective July 1, 2016

Mr. Rosenberg made the motion to recommend approval of Article 8 - Community Preservation Surcharge Effective July 1, 2016. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Article 10 – Historical Museum Feasibility Study

Mr. Moonan commented that he believed the article should be placed on the warrant to ensure flexibility and opportunity to consider new information between the present and the Town Meeting. He also highlighted that the Mass Cultural Council has matching grants for various historical projects. Don Corey added that there are several contributing sources that are available as funding sources. Mr. Moonan mentioned that CPA funding is also possible in the future. Mr. Reed clarified that the recommended motion for a tax levy in the total amount of \$50,000 be approved for the warrant as it is presented without mentioning the CPA or its future recommendation.

Mr. Moonan made a motion to approve Article 10 - Historical Museum Feasibility Study. Mr. Rosenberg seconded the motion.

The motion passed 5-0-0.

Article 1 – Debate Rules

Ms. Fleischman made a motion to recommend approval Article 1 - Debate Rules. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

Article 2 – Zoning Bylaw Amendment – Conversion of Public School buildings to multiple Residential Use (by Petition)

Mr. Reed informed the Selectmen that the Planning Board held a public hearing and did not take a position on the bylaw. Several changes have been made to this article including size of the units and number of bedrooms in a percentage of the units. He also highlighted some of the other aspects of the meeting and its result on the Article.

Mr. Moonan made a motion for the Selectmen to give their recommendation at Special Town Meeting for Article 2 - Zoning Bylaw Amendment – Conversion of Public School buildings to multiple Residential Use (by Petition). Mr. Rosenberg seconded the motion.

The motion passed 5-0-0.

Article 3 – Zoning Map Change

There was discussion on the topic of rezoning so that all of Bedford Marketplace on Great Road will be changed from limited business to a general business district. The present buildings house larger businesses. The front buildings are in the limited business district zone, limiting square footage. This article hopes to eliminate this restriction in this area. This change is a zoning bylaw amendment. The Selectmen decided to return to this article after considering the others.

Article 4 – Street Acceptance – Lavender Lane

Mr. Moonan made a motion for the Selectmen to give a recommendation at Special Town Meeting on Article 4 – Street Acceptance – Lavender Lane. Mr. Rosenberg seconded the motion.

The motion passed 5-0-0.

Article 5 – Discontinuance of Crosby Road

Ms. Fleischman made a motion to recommend approval of Article 5 – Discontinuance of Crosby Road. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Article 6 – Acceptance of M.G.L Chapter 90I – Complete Streets Program

Ms. Fleischman made a motion to recommend approval of Article 6 – Acceptance of M.G.L Chapter 90I – Complete Streets Program. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Article 11 – Amend FY 2016 Operating Budgets

Mr. Moonan made a motion for the Selectmen to make a recommendation at Special Town Meeting on Article 11 – Amend FY 2016 Operating Budgets. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Article 12 - Amend FY 2016 Ambulance Enterprise Budget

Ms. Fleischman made a motion for the Selectmen to make a recommendation at Special Town Meeting on Article 12 - Amend FY 2016 Ambulance Enterprise Budget. Mr. Rosenberg seconded the motion.

The motion passed 5-0-0.

Article 13 – Stabilization Fund Appropriation

Mr. Rosenberg made a motion to recommend approval of Article 13 – Stabilization Fund Appropriation. Ms. Fedele seconded the motion.

The motion passed 5-0-0 .

The Selectmen decided to return to discussion of Article 3.

Mr. Moonan made a motion to approve the Warrant for Special Town meeting without Article 3 - Zoning Map Change.

The motion failed for lack of a second.

Mr. Rosenberg made a motion to approve the Warrant including Article 3 – Zoning Map Change and to make its recommendation of Article 3 at Special Town Meeting. Ms. Fedele seconded the motion.

The motion passed 3-2-0. Mr. Moonan and Chair Siegenthaler voted against this motion.

**16-70 Miscellaneous Action Item
 Chapter 268A, Section 20(b) Exemption
 Diane Byrne – Teaching Assistant to Program Aide**

Mr. Rosenberg made a motion to approve the waiver from Chapter 268A Section 20(b) for Diane Byrne. Ms. Fedele seconded the motion.

The motion passed 5-0-0

16-71 Town Manager’s Report

Mr. Reed made note that final paving under phase two of Middlesex Turnpike was completed during September. Aspen Tech has been selected to receive the gold award by Mass Econ, a private nonprofit group that promotes economic development in Massachusetts.

Shawsheen Tech is planning a 6 million dollar bond authorization for improving the athletic field facilities at the high school. The approval by the 5 communities involved in Shawsheen Tech are required. Bedford’s share will account for 10%. Ms. Fleischman clarified that even though the debt was not incurred by the Town we will be responsible for it.

16-72 Open Discussion and Selectmen Liaison Reports

Ms. Fleischman informed the Selectmen that the Energy Task Force will be meeting later this month.

Mr. Rosenberg expressed the community's sadness at the loss of two Air Force personnel members in the plane crash in Afghanistan.

Mr. Moonan commented on the success of the Recycling Day at the DPW. He also thanked the Town of Bedford Transition group for promoting the event.

Mr. Moonan continued by saying he attended a Finance Committee meeting and heard concerns expressed that revolving fund and other designated funds collected by the Town were inactive and/or growing without apparent purpose. He noted that the Finance Committee would like to see more detailed plans when it comes to these funds and for the Selectmen to consider this topic. Chair Siegenthaler asked if there was a list of Selectmen controlled funds available. Mr. Garofalo is working on a comprehensive list of finances that states the amount, purpose of the funds and specific terms.

Mr. Moonan made a motion to adjourn. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

The meeting adjourned at 9:47 p.m.

Respectfully submitted,

Julianna King
Recording Secretary

Minutes Approved: as amended on October 19, 2015
Record Copy